

**MINUTES**  
**CHINO BASIN WATERMASTER**  
**ANNUAL APPROPRIATIVE POOL MEETING**

January 9, 2014

The Annual Appropriative Pool meeting was held at the offices of Chino Basin Watermaster, 9641 San Bernardino Road, Rancho Cucamonga, CA on January 9, 2014.

**APPROPRIATIVE POOL MEMBERS PRESENT**

Marty Zvirbulis, Chair  
Dave Crosley  
Mark Kinsey  
Robert Young  
J. Arnold Rodriguez  
Teri Layton  
Van Jew  
Seth Zielke  
Ben Lewis  
Rosemary Hoerning  
Ron Craig  
Chuck Hays  
Ryan Shaw  
Todd Corbin

Cucamonga Valley Water District  
City of Chino  
Monte Vista Water District  
Fontana Union Water Company  
Santa Ana River Water Company  
San Antonio Water Company  
Monte Vista Irrigation Company  
Fontana Water Company  
Golden State Water Company  
City of Upland  
City of Chino Hills  
City of Fontana  
City of Ontario  
Jurupa Community Services District

**WATERMASTER BOARD MEMBERS PRESENT**

Bob Kuhn  
Robert "Bob" Craig

Three Valleys Municipal Water District  
Jurupa Community Services District

**WATERMASTER STAFF PRESENT**

Peter Kavounas  
Danielle Maurizio  
Joseph Joswiak  
Anna Truong

General Manager  
Assistant General Manager  
Chief Financial Officer  
Recording Secretary

**WATERMASTER CONSULTANTS PRESENT**

Brad Herrema  
Mark Wildermuth

Brownstein Hyatt Farber Schreck, LLP  
Wildermuth Environmental, Inc.

**OTHERS PRESENT**

Marsha Westropp  
Sheri Rojo  
Justin Scott-Coe  
Rogelio Matta  
John Bosler  
Jo Lynne Russo-Pereyra  
Nadeem Majaj  
Manny Martinez  
Bob Page  
Ken Jeske  
Pete Hall  
John Lopez

Orange County Water District  
Fontana Water Company  
Monte Vista Water District  
City of Fontana  
Cucamonga Valley Water District  
Cucamonga Valley Water District  
City of Chino Hills  
Monte Vista Water District  
County of San Bernardino  
California Steel Industries  
State of California, CIM  
Santa Ana River Water Company

**CALL TO ORDER**

Chair Zvirbulis called the Annual Appropriative Pool meeting to order at 9:02 a.m.

**AGENDA - ADDITIONS/REORDER**

There were no additions.

(0:00:20) Chair Zvirbulis announced that he received a request prior to the meeting to pull Consent Calendar Item F, and move it to the front of the agenda. Mr. Kavounas gave brief report on the 2014 Volume Vote indicating that it was calculated based on production year 2012/2013. If the Pool votes to approve it, this would be the voting percentage that would be used by the Pool in calendar year 2014 should a decision need to be made by Volume Vote.

**II. CONSENT CALENDAR**

**F. APPROPRIATIVE POOL VOLUME VOTE**

Approve the Calendar Year 2014 Appropriative Pool Volume Vote

(0:01:56)

*Motion by Mr. Mark Kinsey, second by Ms. Rosemary Hoerning and by unanimous vote*

***Moved to approve Appropriative Pool Volume Vote for calendar year 2014 as presented.***

**I. ANNUAL ELECTIONS - ACTION**

**A. Election of Calendar Year 2014 Appropriative Pool Officers**

Chair	<u>Marty Zvirbulis – Cucamonga Valley Water District</u>
Vice-Chair	<u>Scott Burton – City of Ontario</u>
Secretary/Treasurer	<u>Peter Kavounas – Watermaster General Manager</u>

(0:02:57)

*Motion by Mr. Mark Kinsey, second by Mr. Ron Craig and by unanimous vote*

***Moved to approve calendar year 2014 Appropriative Pool Officers as indicated above.***

**B. Calendar Year 2014 Advisory Committee Minor Representatives**

According to the Appropriative Pool Pooling Plan, minor producers are to elect two representatives to serve on the Advisory Committee during calendar year 2014. The minor producers for 2014 are: Arrowhead Mountain Spring Water, City of Fontana, City of Norco, County of San Bernardino, Golden State Water Company, Marygold Mutual Water Company, Monte Vista Irrigation Company, Niagara Bottling Company, Nicholson Trust, San Antonio Water Company, Santa Ana River Water Company, West End Consolidated Water Company, and West Valley Water District.

Minor Rep #1	<u>Monte Vista Irrigation Company</u>
Minor Rep #2	<u>San Antonio Water Company</u>

(0:04:57)

Motion by Ms. Rosemary Hoerning, second by Mr. Ben Lewis and by unanimous vote

**Moved to approve Monte Vista Irrigation Company and San Antonio Water Company as the Minor representatives to serve on the Advisory Committee for calendar year 2014.**

Mr. Kavounas commented that Watermaster will be contacting Monte Vista Irrigation Company and San Antonio Water Company for confirmation of the primary representative as well as alternate(s) to the Advisory Committee.

**C. Calendar Year 2014 Advisory Committee Officer**

According to the rotation sequence established among the pools, the appropriators will be asked to appoint a designated representative to serve as 2<sup>nd</sup> Vice-Chair on the Advisory Committee during calendar year 2014.

2<sup>nd</sup> Vice Chair                      Appropriative Pool Robert Young

(0:06:24)

Motion by Mr. Dave Crosley, second by Mr. Scott Burton and by unanimous vote

**Moved to approve Mr. Robert Young to serve as 2<sup>nd</sup> Vice-Chair on the Advisory Committee for calendar year 2014.**

**D. Calendar Year 2014 Pool Representation on the Watermaster Board (Information Only)**

The following will represent the Appropriative Pool on the Watermaster Board during calendar year 2014.

Jurupa Community Services District	Current Member: <u>Robert "Bob" Craig</u> Alternate: <u>Jane Anderson</u>
Monte Vista Water District	New Member: <u>TBD</u> Alternate: <u>TBD</u>
Minor Representative	New Member: <u>Arnold Rodriguez</u> Alternate: <u>Vicki Rupe</u>

(0:06:49) Chair Zvirbulis announced the Pool's representation on the Board for calendar year 2014 and mentioned that Monte Vista Water District has yet to name their designee.

**II. CONSENT CALENDAR**

(0:08:05) Mr. Dave Crosley requested Consent Calendar, Item IIC be pulled for separate discussion.

**A. MINUTES**

- Minutes of the Appropriative Pool Meeting held December 12, 2013

**B. FINANCIAL REPORTS**

- Cash Disbursements for the month of November 2013
- Watermaster VISA Check Detail for the month of November 2013
- Combining Schedule for the Period July 1, 2013 through November 30, 2013
- Treasurer's Report of Financial Affairs for the Period November 1, 2013 through November 30, 2013
- Budget vs. Actual Report for the Period July 1, 2013 through November 30, 2013

**D. CHINO BASIN WATERMASTER INVESTMENT POLICY**

Recommend that the Advisory Committee recommends approval of Resolution 2014-01 – Resolution of the Chino Basin Watermaster, San Bernardino County, California, Re-Authorizing the Watermaster’s Investment Policy

**E. LOCAL AGENCY INVESTMENT FUND**

Recommend that the Advisory Committee recommends approval of Resolution 2014-02 – Resolution Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF)

(0:08:25)

*Motion by Mr. Mark Kinsey, second by Mr. Robert Young and by unanimous vote  
**Moved to approve Consent Calendar, Items II A, B, D, and E as presented.***

**C. NOTICE OF INTENT**

Annual Filing of Notice of Intent Regarding the Determination of Operating Safe Yield

(0:08:39) Mr. Crosley stated that he didn’t understand the purpose of the Notice of Intent at this point in time and requested that staff provided an explanation as to what it means to the Pool today. Mr. Kavounas gave an explanation and a discussion ensued. No action was required or taken on this item.

**III. BUSINESS ITEMS**

**A. NOTICE OF OVERLYING (NON-AGRICULTURAL) POOL AVAILABLE WATER PER JUDGMENT EXHIBIT “G” (Information Only)**

(0:28:52) Mr. Kavounas gave a report.

(0:31:39) Ms. Maurizio presented the Intent to Purchase form indicating it is due back to Watermaster by March 1, 2014 should parties have an interest in purchasing available water. Some minor revisions to the form were discussed. Ms. Maurizio will update the form and a new form will be sent out accordingly.

**IV. REPORTS/UPDATES**

**A. LEGAL COUNSEL REPORT**

1. City of Fontana – Resolution Discussion
2. CDA Request

(0:40:20) Mr. Herrema gave a report.

**B. CFO REPORT**

1. Assessment Invoices

(0:45:39) Mr. Joswiak gave a report.

**C. GM REPORT**

1. Safe Yield Recalculation Update

(0:46:27) Mr. Kavounas gave a report.

**V. INFORMATION**

- 1. Cash Disbursements for December 2013
- 2. Joint IEUA/CBWM Recharge Improvement Projects

(0:47:25) Mr. Van Jew gave an update on the Joint IEUA/CBWM Recharge Improvement Projects.

**VI. POOL MEMBER COMMENTS**

(0:49:19) Ms. Teri Layton made a comment regarding the Volume Vote as it relates to the recent Minor Representative elections and mentioned she is working with Watermaster to obtain additional information on the timing of approval of the Volume Vote and of elections..

**VII. OTHER BUSINESS**

No other business was discussed.

**VIII. CONFIDENTIAL SESSION - POSSIBLE ACTION**

Pursuant to the Appropriative Pool Rules & Regulations, a Confidential Session may be held during the Watermaster Pool meeting for the purpose of discussion and possible action.

- 1. Safe Yield Recalculation
- 2. Fontana Motion – Resolution Discussion

Chair Zvirbulis called for a Closed Session at 9:53 a.m.

The Closed Session concluded at 11:53 a.m. with no reportable action.

**IX. FUTURE MEETINGS AT WATERMASTER**

1/9/14	Thu	9:00 a.m.	Annual & Election Appropriative Pool Committee Meeting
1/9/14	Thu	11:00 a.m.	Annual & Election Non-Agricultural Pool Committee Meeting
1/9/14	Thu	1:30 p.m.	Annual & Election Agricultural Pool Committee Meeting
1/13/14	Mon	1:00 p.m.	City of Fontana – Resolution Discussion
1/16/14	Thu	8:00 a.m.	IEUA DYY Meeting
1/16/14	Thu	9:00 a.m.	Annual Advisory Committee Meeting
1/16/14	Thu	10:00 a.m.*	Joint IEUA/CBWM Projects Update Meeting
1/21/14	Tue	1:30 p.m.	Safe Yield Recalculation Workshop #4
1/23/14	Thu	11:00 a.m.	Annual & Election Watermaster Board Meeting

**\*Note:** The Joint IEUA/CBWM Projects Update Meeting will take place immediately following the Advisory Committee Meeting.

**ADJOURNMENT**

Chair Zvirbulis adjourned the Annual Appropriative Pool meeting at 11:53 a.m.

Secretary: \_\_\_\_\_

Minutes Approved: February 13, 2014